



**Student Fee-Funded Units, Ancillaries,  
Academic Support Units, and Associated  
Companies 2018-19 Budgets**

**March 31, 2018**

**Student Fee-Funded Units, Ancillary Units, Academic Support Units, and  
Associated Companies**

**2018-19 Budget and Ancillary Fees**

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**Summary of Unit Budgets**

Table 1 includes a summary of the 2017-18 projected results and 2018-19 budgets for Student Fee-funded Units, Ancillary Units, Academic Support Units, and Associated Companies. The following summary provides an overview of the funding source for each category of units and noteworthy comments pertaining to specific 2017-18 financial projections, 2018-19 budgets, and forecasted unit reserve positions.

**A. Student Fee-Funded Units**

*Student Fee-Funded Units* are supported, in whole or in part, by non-tuition related compulsory ancillary fees. A listing of Western's proposed 2018-19 Student Organization and Ancillary Fees are presented in Tables 2 and 3. Student involvement in establishing fee levels for ancillaries is facilitated through the Student Services Committee (SSC) – a student-run group comprised of voting representatives from the University Students' Council (USC), the Society of Graduate Students (SOGS), and the Master of Business Administration Association (MBAA).

In 2004, the SSC implemented a fee adjustment mechanism designed to avoid the erosion of service levels caused by the negative financial impact of progressive inflation. The current mechanism provides for an overall adjustment to ancillary fees equal to the greater of 2% or the rate of Canadian CPI for the preceding calendar year. Each year the 'adjustment pool' is allocated to units based on the needs and priorities identified in the individual planning submissions.

The total adjustment pool available for allocation in fiscal 2018-19 is the 2% minimum as specified by the current rate adjustment mechanism. The SSC has approved the allocation of the 2% adjustment pool uniformly to all fee-funded ancillary units.

*Student Fee-Funded Unit Specific Comments:*

***Student Success Centre (line 10)*** – The 2018-19 budgeted deficit (-\$115,900) is attributed to a lower forecast for Faculty internship recoveries, reduced grant funding in support of program staff, and a plan to hire a student intern to work on new career initiatives. The reserve level for this unit is well above the target level and is sufficient to cover the shortfall.

***Student Health Services (line 11)*** – The deficit projected for 2017-18 (-\$75,300) and the budgeted deficit for 2018-19 (-\$75,700) is primarily due to annual contributions to the Wellness Education Centre located in the University Community Centre. The continuation of these contributions will

be reviewed annually but currently the reserve level for the unit is well above the target level and is sufficient to cover the shortfall.

***Off-Campus Housing & Housing Mediation Services (line 13)*** – This unit is budgeting a deficit (-\$6,400) for fiscal 2018-19 due to general cost increases in most expense categories and conservative revenue forecasts. The reserve level for this unit is above the target level and is sufficient to cover the shortfall.

## **B. Ancillary Units**

Revenues that support the *Ancillary Unit* budgets are primarily derived from the sale of goods and services to the general University community.

***Housing Services (line 17)*** – Strong demand for residence rooms from first year undergraduate students and the continuation of marketing initiatives to recruit upper-year students into the two upper-year residence buildings has led to an overall residence occupancy rate of 98.7% for fiscal 2017-18. The Western Apartment units also remained close to capacity through fiscal 2017-18. A continued focus on a high quality residence experience is expected to result in strong demand for residence rooms and apartments into fiscal 2018-19. The budgeted surplus is lower in fiscal 2018-19 primarily due to higher major maintenance expenditures.

***Retail Services (line 19)*** – The Retail Services division is comprised of the Bookstore, Computer Store, Hospitality Services, and Graphic Services. The deficit projected for 2017-18 (-\$64,000) is primarily due to continued decline in demand for duplicating services in Graphic Services. Cost containment measures are expected to reduce this deficit in fiscal 2018-19 (-\$13,300). The reserve level for this unit is sufficient to cover the shortfalls.

## **C. Academic Support Units**

The budgets for the *Academic Support Units* are funded from various sources, including recoveries from internal research projects, revenues from external industrial contracts, and course fees. In addition, Animal Care & Veterinary Services receives support from the University operating budget to help offset the costs of unrecoverable regulatory requirements and training for animal users.

***Animal Care & Veterinary Services (line 22)*** – The Animal Care & Veterinary Services unit provides facilities, veterinarians, animal care technicians, managers, and office staff to support Western's research community using animal models. Currently a restructuring of the organization is underway to better meet the needs of the research community, while continuing to maintain full compliance with requisite regulatory bodies. The deficit budgeted for the unit in fiscal 2018-19 (-\$132,400) will be addressed as part of the restructuring plan.

***Fraunhofer Project Centre (line 25)*** – The Fraunhofer Project Centre is forecasting consecutive surplus positions for fiscal 2017-18 (\$123,300) and 2018-19 (\$198,600). These positive results will continue to reduce the negative carryforward reserve position for this unit.

#### **D. Associated Companies**

The following Associated Companies are consolidated into the Combined Western University Financial Statements:

*Western Research Parks (line 30)* – The surplus projected for fiscal 2017-18 (\$264,800) is primarily due to a successful appeal of property taxes previously assessed on undeveloped Research Park lands.

*Richard Ivey School of Business Foundation (line 31)* – The surpluses projected for fiscal 2017-18 (\$4,055,000) and budgeted for 2018-19 (\$3,928,000) are primarily the result of positive results from Ivey publishing and non-degree executive education courses.

*Ivey Business School Asia Limited (line 32)* – Ivey continues to work on reducing the annual deficit for Ivey Asia, while developing a path towards sustainability in the region.

**Table 1**  
*Western University*  
**Student Fee-Funded Units, Ancillary Units, Academic Support Units, and Associated Companies**  
**2018-19 Budget (\$ 000)**

		2017-18 Projected			2018-19 Budget			% Change		Budgeted Reserves at April 30, 2019	
		Revenues	Expenses	Rev-Exp	Revenues	Expenses	Rev-Exp	Revenues	Expenses	Operating	Capital
1	<b>A - Student Fee-Funded Units</b>										
2	SRS: Campus Recreation	5,640.5	5,639.2	1.3	5,904.2	5,902.4	1.8	4.68%	4.67%	631.5	510.9
3	SRS: Intercollegiate Athletics	6,319.5	6,309.7	9.8	6,384.4	6,374.5	9.9	1.03%	1.03%	7.6	
4	SRS: Thompson Recreation & Athletic Centre	1,278.9	1,270.6	8.3	1,334.0	1,332.8	1.2	4.31%	4.90%	267.3	392.9
5	Financial Aid Office	1,111.5	1,111.7	-0.2	1,133.4	1,133.2	0.2	1.97%	1.93%	52.8	
6	International Student Services	457.5	457.3	0.2	466.6	466.8	-0.2	1.99%	2.08%	-0.5	
7	Indigenous Services	815.0	815.0	0.0	823.7	823.7	0.0	1.07%	1.07%	52.6	
8	Services for Students with Disabilities	459.4	459.6	-0.2	468.6	468.6	0.0	2.00%	1.96%	20.3	74.2
9	Student Development Centre	2,582.7	2,581.7	1.0	2,634.4	2,634.4	0.0	2.00%	2.04%	288.1	
10	Student Success Centre	1,606.0	1,616.4	-10.4	1,636.3	1,752.2	-115.9	1.89%	8.40%	262.4	
11	Student Health Services	4,307.2	4,382.5	-75.3	4,554.3	4,630.0	-75.7	5.74%	5.65%	563.6	500.0
12	Off-Campus Housing & Housing Mediation Svcs	447.5	447.5	0.0	450.8	457.2	-6.4	0.74%	2.17%	134.9	
13	Western Foot Patrol	184.2	184.1	0.1	188.0	187.0	1.0	2.06%	1.58%	33.0	39.0
14	<b>Sub-Total</b>	<b>25,209.9</b>	<b>25,275.3</b>	<b>-65.4</b>	<b>25,978.7</b>	<b>26,162.8</b>	<b>-184.1</b>	<b>3.05%</b>	<b>3.51%</b>	<b>2,313.6</b>	<b>1,517.0</b>
15	<b>B - Ancillary Units</b>										
16	Family Practice Clinic and Workplace Health Svcs	568.3	541.3	27.0	573.6	549.6	24.0	0.93%	1.53%	217.6	
17	Housing Services	73,345.6	69,670.1	3,675.5	75,469.5	71,138.2	2,756.4	2.90%	2.11%	61,264.8	
18	Parking Services	5,782.7	5,711.9	70.8	6,003.4	5,856.3	147.1	3.82%	2.53%	4,904.3	
19	Retail Services	32,474.9	32,538.9	-64.0	32,758.1	32,771.4	-13.3	0.87%	0.71%	1,360.8	
20	<b>Sub-Total</b>	<b>112,171.5</b>	<b>108,462.2</b>	<b>3,709.3</b>	<b>114,804.6</b>	<b>110,315.5</b>	<b>2,914.2</b>	<b>2.35%</b>	<b>1.71%</b>	<b>67,747.5</b>	<b>0.0</b>
21	<b>C - Academic Support Units</b>										
22	Animal Care & Veterinary Services	4,443.3	4,514.2	-70.9	4,496.0	4,628.4	-132.4	1.19%	2.53%	97.0	
23	Boundary Layer Wind Tunnel	2,500.2	2,470.6	29.6	2,450.0	2,434.3	15.7	-2.01%	-1.47%	515.7	300.0
24	University Machine Services	1,972.8	1,902.8	70.0	2,106.0	2,016.7	89.3	6.75%	5.99%	564.2	
25	Fraunhofer Project Centre	1,350.5	1,227.2	123.3	1,597.8	1,399.2	198.6	18.31%	14.02%	-439.8	126.1
26	Surface Science Western	1,807.4	1,807.4	0.0	1,842.4	1,842.4	0.0	1.94%	1.94%	287.2	424.6
27	Continuing Studies at Western	2,493.3	2,468.6	24.7	2,507.2	2,431.6	75.6	0.56%	-1.50%	342.2	
28	<b>Sub-Total</b>	<b>14,567.5</b>	<b>14,390.8</b>	<b>176.7</b>	<b>14,999.4</b>	<b>14,752.6</b>	<b>246.8</b>	<b>2.96%</b>	<b>2.51%</b>	<b>1,366.5</b>	<b>850.7</b>
29	<b>D - Associated Companies</b>										
30	Western Research Parks (incl. Windermere Manor & AMP)	8,349.8	8,085.0	264.8	8,752.9	8,747.4	5.5	4.83%	8.19%	-12,934.8	
31	Richard Ivey School of Business Foundation	30,199.0	26,144.0	4,055.0	31,432.0	27,504.0	3,928.0	4.08%	5.20%	18,048.9	
32	Ivey Business School Asia Limited	3,984.0	4,344.0	-360.0	4,158.0	4,363.0	-205.0	4.37%	0.44%	-4,532.3	
33	<b>Sub-Total</b>	<b>42,532.8</b>	<b>38,573.0</b>	<b>3,959.8</b>	<b>44,342.9</b>	<b>40,614.4</b>	<b>3,728.5</b>	<b>4.26%</b>	<b>5.29%</b>	<b>581.8</b>	<b>0.0</b>
34	<b>Grand Total</b>	<b>194,481.7</b>	<b>186,701.3</b>	<b>7,780.4</b>	<b>200,125.6</b>	<b>191,845.3</b>	<b>8,280.3</b>	<b>2.90%</b>	<b>2.76%</b>	<b>72,009.4</b>	<b>2,367.7</b>

**Table 2**  
*Western University*  
**Recommended 2018-19 Ancillary Fees for Full-Time Students (\$ 000)**

		Full-Time Undergraduate				Full-Time Graduate - Three Terms				Full-Time MBA			
		Actual	<a> Proposed	\$	%	Actual	<a> Proposed	\$	%	Actual	<a> Proposed	\$	%
		2017-18	2018-19	Change	Change	2017-18	2018-19	Change	Change	2017-18	2018-19	Change	Change
1	<b>Student Organization Fees</b>												
2	Organization Fee <b>	125.61	130.39 <b>	4.78	3.8%	98.76	100.35	1.59	1.6%	600.00	600.00 <c>	0.00	0.0%
3	Health Plan (and Dental Plan for Graduates only)	133.80	138.47	4.67	3.5%	635.19	601.17	-34.02	-5.4%	145.04	152.29 <d>	7.25	5.0%
4	USC Dental Plan	136.72	141.50	4.78	3.5%								
5	LTC 12-Month Bus Pass	229.88	240.82	10.94	4.8%	229.14	240.09	10.95	4.8%				
6	Ombudsperson	3.31	3.37	0.06	1.8%	3.31	3.37	0.06	1.8%				
7	Community Legal Services	5.52	5.61	0.09	1.6%	5.52	5.61	0.09	1.6%				
8	Late Night Busing Service	10.40	10.58	0.18	1.7%								
9	World University Services of Canada Fee	0.83	0.83	0.00	0.0%								
10	Orientation Week Fee <first year students only>	90.00	100.00	10.00	10.0%								
11	Marching Band Fee	0.52	0.53	0.01	1.9%								
12	USC Capital/Facility Fee	32.92	33.48	0.56	1.7%								
13	USC Operating Fee	60.00	61.80	1.80	3.0%	31.89	32.43	0.54	1.7%	90.00	90.00	0.00	0.0%
14	<b>Sub-Total</b>	<b>829.51</b>	<b>867.38</b>	<b>37.87</b>	<b>4.6%</b>	<b>1,003.81</b>	<b>983.02</b>	<b>-20.79</b>	<b>-2.1%</b>	<b>835.04</b>	<b>842.29</b>	<b>7.25</b>	<b>0.9%</b>
15	<b>Building and Student-Aid Endowment Fees</b>												
16	Student Recreation Centre Fund	78.29	80.64	2.35	3.0%	78.29	80.64	2.35	3.0%	78.29	80.64	2.35	3.0%
17	Student Aid Endowment Fund	50.00	50.00	0.00	0.0%	50.00	0.00	-50.00	-100.0%	50.00	0.00	-50.00	-100.0%
18	<b>Sub-Total</b>	<b>128.29</b>	<b>130.64</b>	<b>2.35</b>	<b>1.8%</b>	<b>128.29</b>	<b>80.64</b>	<b>-47.65</b>	<b>-37.1%</b>	<b>128.29</b>	<b>80.64</b>	<b>-47.65</b>	<b>-37.1%</b>
19	<b>Western Student Ancillary Fees</b>												
20	SRS: Campus Recreation	101.25	103.28	2.03	2.0%	128.91	131.49	2.58	2.0%	128.91	131.49	2.58	2.0%
21	SRS: Intercollegiate Athletics	89.36	91.15	1.79	2.0%	89.36	91.15	1.79	2.0%	89.36	91.15	1.79	2.0%
22	SRS: Thompson Recreation & Athletic Centre	19.58	19.97	0.39	2.0%	19.58	19.97	0.39	2.0%	19.58	19.97	0.39	2.0%
23	Financial Aid Office	38.65	39.42	0.77	2.0%	38.65	39.42	0.77	2.0%	38.65	39.42	0.77	2.0%
24	International Student Services	14.17	14.45	0.28	2.0%	14.17	14.45	0.28	2.0%	14.17	14.45	0.28	2.0%
25	Indigenous Services	12.15	12.39	0.24	2.0%	12.15	12.39	0.24	2.0%	12.15	12.39	0.24	2.0%
26	Services for Students with Disabilities	13.38	13.65	0.27	2.0%	13.38	13.65	0.27	2.0%	13.38	13.65	0.27	2.0%
27	Student Development Centre	79.94	81.54	1.60	2.0%	79.94	81.54	1.60	2.0%	79.94	81.54	1.60	2.0%
28	Student Success Centre	48.78	49.76	0.98	2.0%	31.60	32.23	0.63	2.0%	31.60	32.23	0.63	2.0%
29	Student Health Services	50.77	51.79	1.02	2.0%	50.77	51.79	1.02	2.0%	50.77	51.79	1.02	2.0%
30	Off-Campus Housing & Housing Mediation Svcs	9.00	9.18	0.18	2.0%	9.00	9.18	0.18	2.0%	9.00	9.18	0.18	2.0%
31	Western Foot Patrol	4.75	4.85	0.10	2.1%	4.75	4.85	0.10	2.1%	4.75	4.85	0.10	2.1%
32	<b>Sub-Total</b>	<b>481.78</b>	<b>491.43</b>	<b>9.65</b>	<b>2.0%</b>	<b>492.26</b>	<b>502.11</b>	<b>9.85</b>	<b>2.0%</b>	<b>492.26</b>	<b>502.11</b>	<b>9.85</b>	<b>2.0%</b>
33	<b>Grand Total</b>	<b>1,439.58</b>	<b>1,489.45</b>	<b>49.87</b>	<b>3.5%</b>	<b>1,624.36</b>	<b>1,565.77</b>	<b>-58.59</b>	<b>-3.6%</b>	<b>1,455.59</b>	<b>1,425.04</b>	<b>-30.55</b>	<b>-2.1%</b>

<a> The proposed rates are effective September 1, 2018, except for the Student recreation Centre fee which increases on May 1, 2018.

<b> In addition to the basic USC organization fee, an additional \$400.00 fee will be collected on behalf of the HBA Association from HBA students entering the first year of the program. The \$400 fee covers both years of the HBA program.

<c> A \$450 fee will be collected from Accelerated MBA students starting the program in July 2018. This will increase to \$600 for the cohort starting in July 2019.

<d> The MBA health plan is administered by the USC and provides coverage to MBA students for a 13 month period.

**Table 3**  
*Western University*  
**Recommended 2018-19 Ancillary Fees for Part-Time Students (\$ 000)**

		Part-Time Undergrad - per full course				Undergrad: Summer - per full course				Part-Time Graduate - per term			
		Actual 2017-18	Proposed 2018-19	\$ Change	% Change	Actual 2017-18	Proposed 2018-19	\$ Change	% Change	Actual 2017-18	Proposed 2018-19	\$ Change	% Change
1	<b>Student Organization Fees</b>												
2	Organization Fee	25.12	26.08	0.96	3.8%	12.56	13.04	0.48	3.8%	19.43	19.73	0.30	1.5%
3	Ombudsperson	0.66	0.67	0.01	1.5%	0.33	0.34	0.01	3.0%				
4	Community Legal Services	1.10	1.12	0.02	1.8%	0.55	0.56	0.01	1.8%				
5	Late Night Busing Service	2.08	2.12	0.04	1.9%								
6	Marching Band Fee	0.10	0.11	0.01	10.0%	0.05	0.06	0.01	20.0%				
7	USC Capital/Facility Fee	6.58	6.70	0.12	1.8%	3.29	3.35	0.06	1.8%				
8	USC Operating Fee	12.00	12.36	0.36	3.0%	6.00	6.18	0.18	3.0%				
9	<b>Sub-Total</b>	<b>47.64</b>	<b>49.16</b>	<b>1.52</b>	<b>3.2%</b>	<b>22.78</b>	<b>23.53</b>	<b>0.75</b>	<b>3.3%</b>	<b>19.43</b>	<b>19.73</b>	<b>0.30</b>	<b>1.5%</b>
10	<b>Building and Student-Aid Endowment Fees</b>												
11	Student Recreation Centre Fund	15.66	16.13	0.47	3.0%	8.09	8.33	0.24	3.0%	13.05	13.44	0.39	3.0%
12	Student Aid Endowment Fund	10.00	10.00	0.00	0.0%	5.00	5.00	0.00	0.0%	8.33	0.00	-8.33	-100.0%
13	<b>Sub-Total</b>	<b>25.66</b>	<b>26.13</b>	<b>0.47</b>	<b>1.8%</b>	<b>13.09</b>	<b>13.33</b>	<b>0.24</b>	<b>1.8%</b>	<b>21.38</b>	<b>13.44</b>	<b>-7.94</b>	<b>-37.1%</b>
14	<b>Western Student Ancillary Fees</b>												
15	SRS: Campus Recreation	20.25	20.66	0.41	2.0%	10.13	10.33	0.20	2.0%				
16	SRS: Intercollegiate Athletics	17.87	18.23	0.36	2.0%	8.94	9.12	0.18	2.0%				
17	SRS: Thompson Recreation & Athletic Centre	3.92	3.99	0.07	1.8%	1.96	2.00	0.04	2.0%				
18	Financial Aid Office	7.73	7.88	0.15	1.9%	3.87	3.94	0.07	1.8%	6.44	6.57	0.13	2.0%
19	International Student Services	2.83	2.89	0.06	2.1%	1.42	1.45	0.03	2.1%	2.36	2.41	0.05	2.1%
20	Indigenous Services	2.43	2.48	0.05	2.1%	1.22	1.24	0.02	1.6%	2.03	2.07	0.04	2.0%
21	Services for Students with Disabilities	2.68	2.73	0.05	1.9%	1.34	1.37	0.03	2.2%				
22	Student Development Centre	15.99	16.31	0.32	2.0%	7.99	8.15	0.16	2.0%	13.32	13.59	0.27	2.0%
23	Student Success Centre	9.76	9.95	0.19	1.9%	4.88	4.98	0.10	2.0%	5.27	5.37	0.10	1.9%
24	Student Health Services	10.15	10.36	0.21	2.1%	5.08	5.18	0.10	2.0%				
25	Off-Campus Housing & Housing Mediation Svcs	1.80	1.84	0.04	2.2%	0.90	0.92	0.02	2.2%				
26	Western Foot Patrol	0.95	0.97	0.02	2.1%	0.48	0.49	0.01	2.1%	0.79	0.81	0.02	2.5%
27	<b>Sub-Total</b>	<b>96.36</b>	<b>98.29</b>	<b>1.93</b>	<b>2.0%</b>	<b>48.21</b>	<b>49.17</b>	<b>0.96</b>	<b>2.0%</b>	<b>30.21</b>	<b>30.82</b>	<b>0.61</b>	<b>2.0%</b>
28	<b>Grand Total</b>	<b>169.66</b>	<b>173.58</b>	<b>3.92</b>	<b>2.3%</b>	<b>84.08</b>	<b>86.03</b>	<b>1.95</b>	<b>2.3%</b>	<b>71.02</b>	<b>63.99</b>	<b>-7.03</b>	<b>-9.9%</b>